

MINUTES of Akron Digital Academy

133 Merriman Rd. Akron, OH 44303

PH: 330.237.2200

Board of Directors Meeting

1) CALL TO ORDER:

A regular meeting of the Akron Digital Academy (ADA) Board of Directors was called to order by Board President Gregg Manes at 5:15 pm on Tuesday, January 17, 2017. The meeting was led in the Pledge of Allegiance by President Manes.

Board Members in attendance:

Mr. Gregg Manes – President

Mr. Curtis Howard – Strategic Planning Committee

Ms. Linda Lanier – Vice President

Board Members absent:

Mr. Fred Tolbert – Finance Chair and Board Secretary

Ms. Lynn Clark – Personnel Chair

Present:

Ms. Linda Daugherty, Director of SpEd

Ms. Jessica Black, Recording Secretary

Mr. Alleyn Unversaw, Treasurer

Ms. Erin Tyrrell, Extra Recording Secretary

Mr. Patrick Pare, Director of Charter School Compliance

2) VISITOR(S) TO BOARD: 1 – Mrs. Manes

3) APPROVAL OF MINUTES:

#/ Date	Voting Items (Approve / Reject / Table)	Voting
1 1/17	Minutes of the November 15, 2016 Annual Board Meeting Motion was made by Ms. Lanier and seconded by Mr. Howard to accept the November 15, 2016 Annual Board Minutes as submitted. Motion Carried.	Y: 3 N: 0

4) REPORTS:

A. Treasurer's Financial Report

#/ Date	Voting Items (Approve / Reject / Table)	Voting
2 1/17	November 2016 Financial Report and	Y: 3
3 1/17	December 2016 Report combined.	N: 0

The following reports were approved as presented by the Treasurer: Cash Reconciliation, FINSUM, CHKREG, Permanent Appropriations, Cash Flow Statement, General Fund APPSUM, Building Budget BUDSUM, and REVSUM.

AKRON DIGITAL ACADEMY
FY 2017 PERMANENT APPROPRIATIONS

2/14/2017

FUND	ACC	DESCRIPTION	Initial	July	August	September	October	November	December	January	TOTAL ACCOUNT
001	0000	GENERAL FUND	\$ 3,088,500.00	\$ 147,000.00	\$ 15,627.21						\$ 3,057,127.21
019	9017	SECURITY GRANT FY17	\$ 5,000.00								\$ 5,000.00
516	9016	IDEA FY16 FUND	\$ 18,500.00	\$ (6,641.11)		\$ (11,858.89)					\$ -
516	9017	IDEA FY17 FUND	\$ 138,000.00	\$ (29,321.99)				\$ 1,802.29			\$ 110,480.30
572	9016	TITLE I FY16 FUND	\$ 34,650.00	\$ 36,310.84		\$ (70,960.84)					\$ -
572	9017	TITLE I FY17 FUND	\$ 315,000.00	\$ (29,142.69)			\$ 24,329.94				\$ 310,187.25
590	9016	TITLE II-A FY16 FUND	\$ 10,350.00	\$ 16,467.45		\$ (26,817.45)					\$ -
590	9017	TITLE II-A FY17 FUND	\$ 97,000.00	\$ (9,011.37)				\$ 5,802.56			\$ 93,791.19
		Monthly Appropriation Changes					\$ -	\$ -	\$ -	\$ -	\$ -
		SUB TOTAL FY17 APPROPRIATIONS - ALL FUNDS	\$ 3,707,000.00	\$ (66,338.87)	\$ 15,627.21	\$ (189,637.18)	\$ -	\$ -	\$ -	\$ -	\$ 3,576,569.94

Notes:

- General Fund: The General Fund will be used for all operations except for grant specific activities. This Fund includes State Foundation Funds.
July - reduced budget by Erate amount that was received in June instead of FY17.
- Security Grant: This grant is specifically for updating the security entrance points for the Akron Digital school building.
- Title I Fund: Separate grant FY17 for instructional activities.
Possible carryover of FY16 money to FY17 - we will know by November 2016.
- IDEA Fund: Separate grant FY17 for Special Education activities.
- Title II-A Fund: All funds allocated to the Title I Grant through the CCIP.

Transfers:

From	To	Amount	Date	Description
590	572	\$ 9,930.33	Jul-16	Title II-A to Title I for Schooled Program
590	572	\$ 7,472.41	Aug-16	Title II-A to Title I for Schooled Program
590	572	\$ 3,523.92	Sep-16	Title II-A to Title I for Schooled Program FY16
590	572	\$ 1,987.45	Sep-16	Title II-A to Title I for Schooled Program FY17
590	572	\$ 8,058.06	Oct-16	Title II-A to Title I for Schooled Program FY17
590	572	\$ 1,166.52	Nov-16	Title II-A to Title I for Schooled Program FY17
590	572	\$ 8,435.94	Dec-16	Title II-A to Title I for Schooled Program FY17
590	572	\$ 4,359.94	Jan-17	Title II-A to Title I for Schooled Program FY17

Mr. Unversaw asked for finance committee meeting to discuss contingency plans.

The Audit Report 2016 was included for approval. Audit Report was disseminated to Board for review.

Form 990 was included for approval as presented by the Treasurer.

Motion was made by Mr. Howard and seconded by Ms. Lanier to accept the November 2016 and December 2016 Financial reports. **Motion Carried.**

B. Finance committee Chair/Board Secretary – Mr. Tolbert. No report.

C. Personnel chair – Ms. Clark. No report.

D. WCESC Director of Human resources – Mr. Pare

1. Discussed verifying hours/FTE.
2. Sponsor reviews by ODE uncertainty

E. ADA Cabinet

Ms. LaShawn Terrell, Head of School/Cabinet Director. Absent.

Ms. Katona West, Director of Operations. Absent.

Ms. Linda Daugherty, Director of SpEd.

1. There is no definite time frame on when clawback will occur
2. College credit plus class has started that is taught by Ms. Terrell
3. There has been three school visits by the Cabinet to build relationships
4. ADA is conducting a healthy living challenge for any staff wanting to participate
5. SpEd inactive student files have been electronically stored and destroyed
6. WCESC SpEd review was great. We met the goal for reading proficiency.

Ms. Teresa Brown-Sayles, Director of Instruction/Principal. Absent.

5) BUSINESS - VOTING ITEMS: (see attached)

Board of Director Voting Log for January 17, 2017

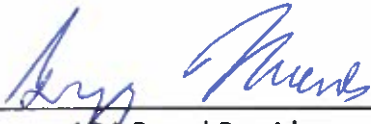
#/ Date	Voting Items (Approve / Reject / Table)	Voting
4 1/17	Resident Educator Summative Assessment Mentor Payment Proposal Motion was made by Ms. Lanier to accept RESA Payment Proposal and seconded by Mr. Howard. Motion Carried.	Y: 3 N: 0
5 1/17	Day Ketterer submission: Board to review and adopt Policy 1470: Governing Authority Members; Qualifications	tabled
6 1/17	Day Ketterer submission: Board to review and adopt Policy 3511: Admission Procedures	tabled
7 1/17	Day Ketterer submission: Board to review and adopt Policy 6130: Relations with Law Enforcement Agencies	tabled
8 1/17	Cabinet Recommendation: To accept the termination of the employee contracts for the individuals listed below for ADA staff SY 2016-2017. Effective date: January 27, 2017. Kelly Alexander – Student Services Manger Bernadette McCullough – Achievement Advisor Victoria Stevens – Curriculum Guidance Secretary Terri Henretty – Transition Specialist Janice Clayton – Secretary to the Board of Directors; Head of School; and Director of Operations. Motion was made by Mr. Howard to accept the termination of said employees and seconded by Ms. Lanier. Motion Carried.	Y:3 N: 0

6) PUBLIC COMMENT: none.

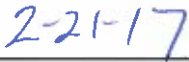
7) ANNOUNCEMENTS:

Dec. 19-30	ADA closed for Winter Recess
Jan. 19, 2017	MLK Birthday Party
Feb. 7, 2017	Black History Celebration
Feb. 21, 2017	5 pm Board Meeting

8) ADJOURNMENT: The meeting was adjourned at 6:15 pm.



Gregg Manes, ADA Board President



Date of approval