

# MINUTES of Akron Digital Academy

133 Merriman Rd. Akron, OH 44303

PH: 330.237.2200

## Regular Board of Directors Meeting

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### 1) CALL TO ORDER:

A regular meeting of the Akron Digital Academy (ADA) Board of Directors was called to order by Board President Gregg Manes at 5:10 pm on Tuesday, January 16, 2018.

#### Board Members in attendance:

Mr. Gregg Manes – President

Mrs. Linda Lanier – Vice President

Ms. Lynn Clark – Personnel Chair

#### Board Members absent:

Mr. Curtis Howard – Strategic Planning Committee

#### Present:

Mrs. Linda Daugherty, Executive Director

Mr. Scott Wilson, Fiscal Agent (via phone)

Mr. Alleyn Unversaw, Treasurer (via phone)

Mrs. Jessica Tiller, State Reporting Specialist

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### 2) VISITOR(S) TO BOARD: 3 – Becky Sremack, Judy Olabisi, Zachary Nordyke

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### 3) APPROVAL OF DECEMBER 7, 2017 SPECIAL MINUTES:

#/ Date	Voting Items (Approve / Reject / Table)	Voting
1 1/16	Minutes of the December 7, 2017 Special Board Meeting  <b>Motion</b> was made by Ms. Clark and <b>seconded</b> by Mrs. Lanier to accept the December 7, 2017 Special Board Minutes as submitted. <b>Motion Carried.</b>	Y: 3 N: 0

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### 4) REPORTS:

#### A. Treasurer's Financial Report

#/ Date	Voting Items (Approve / Reject / Table)	Voting
2 1/16	The following reports were approved as presented by the Treasurer: Cash Reconciliation, FINSUM, CHKREG, Permanent Appropriations, Cash Flow Statement, General Fund APPSUM, Building Budget BUDSUM, and REVSUM.	Y: 3 N: 0

AKRON DIGITAL ACADEMY  
FY 2018 PERMANENT APPROPRIATIONS

1/5/2018

FUND	BCC	DESCRIPTION	April	July	September	October	November	December	TOTAL ACCOUNT
001	0000	GENERAL FUND	\$ 2,437,348.67	\$ (36,268.97)	\$ 31,970.37	\$ 704,133.55	\$	\$	\$ 2,736,183.62
518	9017		\$	\$ 15,875.85	\$	\$	\$ (0,428.80)	\$	\$ 4,750.05
518	9018	IDEA FY18 FUND	\$ 98,223.57	\$ 248.35	\$	\$	\$ 9,428.80	\$	\$ 107,899.72
572	9017		\$	\$ 81,856.92	\$	\$	\$ (10,787.03)	\$	\$ 71,149.89
572	9018	TITLE I FY18 FUND	\$ 204,198.30	\$ 3,414.18	\$	\$	\$ 19,933.43	\$	\$ 227,545.91
580	9017		\$	\$ 23,188.24	\$	\$	\$ (3,234.09)	\$	\$ 19,954.15
580	9018	TITLE I-A FY18 FUND	\$	\$ 86,325.66	\$ 31,878.37	\$ 286,133.33	\$ 19,099.06	\$	\$ 403,436.72
590	9018	TITLE IV-A FY18 FUND	\$	\$	\$	\$	\$ 10,000.00	\$	\$ 10,000.00
		Monthly Appropriation Changes	\$	\$ 184,141.61	\$ 31,878.37	\$ 286,133.33	\$ 19,099.06	\$	\$ 451,252.37
		SUB-TOTAL FY17 APPROPRIATIONS - ALL FUNDS	\$ 2,813,776.44	\$ 2,943,911.86	\$ 31,478.37	\$ 316,765.78	\$ 324,862.79	\$ 324,862.78	\$ 3,778,714.74

Notes:

- General Fund: The General Fund will be used for all operations except for grant specific activities. This Fund includes State Foundation Funds.
- Title I Fund: Separate grant FY18 for instructional activities. Possible carryover of FY17 money to FY18 - we will know by November 2017.
- IDEA Fund: Separate grant FY18 for Special Education activities.
- Title IV-A Fund: All funds allocated to the Title I Grant through the CCAP.

Transfers:

From	To	Amount	Date	Description
590	572	\$ 7,526.77	Jul-17	Title I-A to Title I for Schoonvide Program
590	572	\$ 7,093.81	Aug-17	Title I-A to Title I for Schoonvide Program
590	572	\$ 4,830.77	Oct-17	Title I-A to Title I for Schoonvide Program
590	572	\$ 13,061.73	Nov-17	Title I-A to Title I for Schoonvide Program
590	572	\$ 1,828.08	Nov-17	Title I-A to Title I for Schoonvide Program
590	572	\$ 5,441.73	Dec-17	Title I-A to Title I for Schoonvide Program
590	572	\$ 761.80	Dec-17	Title I-A to Title I for Schoonvide Program

**Mr. Unversaw** – The audit was completed. We’re waiting on final approval from the state auditor’s office. Hopefully we will have it next month. We will continue to see a downward trend through the remainder of the school year.

**Discussion:** Payments to WCESC. A meeting will take place to make an agreement. The agreement will be voted on next Board Meeting.

**Motion** was made by Ms. Clark and **seconded** by Mrs. Lanier to accept the December 2017 Financial report. **Motion Carried.**

**B. ADA Executive Director – Mrs. Daugherty**

- Presentation by Zachary Nurdyke - 22 plus adult diploma program.
  - Discussion:** Members of the Board would like to explore the program further before coming to a vote. Mr. Nurdyke will send information, including the rules and regulations, by email to Board members for their review.
- Mrs. Daugherty presented her monthly report:
  - o On Dec. 15<sup>th</sup> ODE became official sponsor
  - o ODE approved a 2- year contract beyond this SY
  - o Still waiting on blended confirmation
  - o Advertisements have been done upon the closure of ECOT
  - o ADA will start doing delays due to the amount of calamity days
  - o Grades closed Jan 11<sup>th</sup> and there are 4 gradates so far
  - o Pipes broke in the kitchen over winter break and have been fixed
  - o Future repairs: boiler room paint, carpet in IT, and ceiling tiles in kitchen

**5) BUSINESS - VOTING ITEMS:**

**Board of Directors Voting Log for January 16, 2018**

#/ Date	Voting Items (Approve / Reject / Table)	Voting
3 1/16 4 1/16 5 1/16	The following Day Ketterer submissions will continue to be tabled until next Board Meeting: Form 2240.3: Asthma Emergency Action Plan Form 2240.4: Anaphylaxis Emergency Action Plan Policy 5444: Human Trafficking	tabled
6 1/16	Board moved to approve the appointment of Judy Olabisi to the ADA Board of Directors.  <b>Motion</b> was made by Mrs. Lanier and <b>seconded</b> by Ms. Clark to approve the appointment of Judy Olabisi to the ADA Board of Directors. <b>Motion Carried.</b>	Y: 3 N: 0
7 1/16	Board to approve ADA FY 2017-18 Salary Revision based on the 5 day reduction.  <b>Motion</b> was made by Ms. Clark and <b>seconded</b> by Mrs. Lanier to approve the ADA FY 2017-18 Salary Revision. <b>Motion Carried.</b>	Y: 3 N: 0
8 1/16	ADA Administration recommendation to create a position, Part-time School Custodian, effective immediately for the remainder of the 2017-18 SY.  <i>Discussion:</i> Instead, administration is given the authority to allocate a contractor.  <b>Motion</b> was made by Ms. Clark and <b>seconded</b> by Mrs. Lanier to reject the creation of a position, Part-time School Custodian, for the remainder of the 2017-18 SY. <b>Motion Carried.</b>	Y: 0 N: 3

**6) ANNOUNCEMENTS:**

February 19, 2018	President's Day – School closed
February 20, 2018	5 pm Regular Board Meeting

**7) ADJOURNMENT:** The meeting was adjourned at 6:38 pm.

  
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 Gregg Manes, ADA Board President

2-20-18  
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 Date of approval