College Credit Plus Counseling

I acknowledge that I have received counseling about the School's College Credit Plus Program.

In addition to discussing the program's general requirements, we discussed: program eligibility, the process for granting academic credits, financial arrangements for tuition; books; materials; and fees, criteria for any transportation aid, available support services, scheduling, the consequences of not completing a course; the effect of the program participation on the student's ability to complete the district's or school's graduation requirements, the academic and social responsibilities of students and parents under the program, and information about and encouragement to use the counseling services of the college in which the student intends to enroll.

By signing below, I confirm that I have discussed the above in person and I understand all the requirements, risks, consequences, and potential benefits of participating in the program.

Student Name:_____

Parent Signature: _____   Date: _____

Student Signature: _____   Date: _____

Counselor Signature: _____   Date: _____

Any student who is in the College Credit Plus program and their parents, will be provided a written notice stating if the student is had not earned college credit. It is likely that the student will be required to retake the course upon enrollment at an instruction of higher education if college credit is desired.

Akron Digital will verify that a student electing to participate in the College Credit Plus program is not taking more than thirty college credit hours during an academic year and not more than the equivalent of four academic years or one hundred and twenty college credit hours total through the college credit plus program under division (B) of section 3365.06 of the Revised Code, including those students eligible to start participating in the program in seventh and eighth grade.

To determine the number of college credits a student earned under division (B) of section 3365.06 of the Ohio Revised Code in an academic school year, take the number of secondary units scheduled by the secondary school for which the student receives only secondary school credit, then multiply that number by three and then subtract the result from thirty. The resulting number shall be the total number of college credits a student participant may earn under college credit plus in an academic year.

Under the college credit plus program postsecondary quarter hours are equal to .67 semester hours rounded to the nearest whole number.

Akron Digital will ensure that enrollment in a college credit plus course for which an end-of-course examination is required under 3301.0712, does not circumvent the participating student's obligation to take the required end-of-course examination, unless the end of course exam is substituted under division (B)(2) of section 3301.0712 of the Revised Code or under any policy adopted in accordance with law.

Akron Digital will use the following conversion for a postsecondary course completed by a student participant under college credit plus to determine the amount of high school credit earned through participation in the program:

(a) A college credit plus course transcripting three or more semester credit hours shall count as one full high school unit.

(b) A college credit plus course transcripting less than three (3) semester hours shall count as the proportional fraction of a high school unit.

The policy for awarding of grades and the calculation of class standing for college credit plus courses adopted and implemented by a district or secondary school pursuant to division (E) of section 3365.04 of the Revised Code shall not disadvantage students who choose to participate in college credit plus rather than in other advanced standing programs, including advanced placement and international baccalaureate. Established policies shall not provide higher value to any course provided through one advanced standing program as defined in section 3313.6013 of the Revised Code than to a course within the same academic subject area provided by another advanced standing program. A higher value shall also not be granted to honors courses.

Transferability of Credit Earned Through Akron Digital's College Credit Plus Courses.

It is strongly recommended that students speak with admissions staff at colleges or universities they may be considering attend to check if the CCP course they plan to take will fulfill a degree course or elective requirement.

All credits earned from courses marked OTM or TAG will transfer to any Ohio Public College or University.
- We recommend that students go to the college/univerity webiste and check the degreecouser requirements for the degree they are thiniking of pursing and as go to www.transferology.com or http://transfercredit.ohio.gov
  - These websites will provide information on what the CCP course will transfer to at the chosen university or college. For example, a student should learn if the English CCP course he/she takes online through Stark State College will fulfill the English requirement at an Ohio public college or university such as The University of Akron or Kent State.

Later in this *College Credit Plus Guide,* there is a listing of the 15 and 30 credit CCP courses offered at Stark State, taught by their college professors, that a student can take online at Akron Digital for both high school and college credit.
- Students will want to find out what courses they need to take at the college/university they plan to attend The college/university a student attends after high school graduation has the last and final word of what CCP courses are accepted for degree course requirements. **It is the student's responsibility to contact the college admissions and verity.**

It is strongly recommended that students keep each course syllabus and obtain a college transcript at the end of each college academic term to verify that all the college credits completed via online or on campus, appear on the college transcript.
- Akron Digital does not assume any liability or responsibility for what appears on the student's college transcript.

Please see the School Counselor for questions.

Key Information Regarding Akron Digital's College Credit Plus Courses

Students may participate in CCP by enrolling in college courses that are taught at any public college on campus or take classes online.

Students wishing to take a CCP course online or directly from the college/university must turn in an *Intent & records Release Form* by April 1. Additionally, these students must complete applicable college admissions applications, turn in all required CCP course enrollment forms and take all applicable college admissions placements tests during Spring of the previous school year. **The deadlines for the complete of all such applications, forms and testing appear at the end of this document.**

Students must meet all of the college or university's normal admissions requirements that exist for traditional college students as well as any minimum placement test scores that may exist for courses in which the student attempts to enroll. In most cases, this will involve COMPASS or ACT testing, however, specific test requirements for each course appear later in this document in the course description section. The college/university makes the final determination as to whether or not a student is admitted into the college and then enrolled in the CCP course.

Students are responsible for returning textbooks to their Mentor Teacher at the end of the course. **Students failing to return a textbook will be fined the cost of the book and a financial hold will be placed on the transcript and diploma until the fine is paid in full.**

There presently are no fees for any CCP courses affiliated with public colleges or university (private colleges or university may charge a fee to you). **However, students who earn a final course grade of "F" will be required to pay fees to Akron Digital to cover the tuition fees that Akron Digital will be required to pay to the college/university for that particular course.**

Enrolling in a CCP course means that the student is committed to taking the course. Both parent and student should have a discussion regarding the readiness of the student for taking a college course. Parents and students should all discuss the seriousness of taking a college course and ramifications of a grade and credit earned by the student. Parents and students are encouraged to contact the student's high school counselor with any questions or concerns. **Parents are required to attend the CCP information meeting held at Akron Digital in March and sign the acknowledgement form stating that they have read all of the information in this CCP guide.**

College Credit Plus students will:
- be taught by college/university instructors on campus or through online learning
- use textbook and course materials that are selected by the college/university
- follow the college/university course objectives and learning outcomes
- earn both high school credit and college credit
- start their college transcript
- earn a grade equal to high school credit

College Credit Plus TERMINOLOGY

Dual Enrollment (DE) -- Courses that students can take that result in both college and high school credit being earned

Institution of Higher Education (IHE) -- Term referring to the college or university

College Credit Plus -- The new name the State of Ohio has given to any course or program where a student engages in dual enrollment coursework. It replaces "old" name for Post Secondary Education Option (PSEO).

College Credit Plus (Dual Enrollment) at the High School -- Dual enrollment classes taken at the high school. (*This is not an option for Akron Digital Students during 2015-2016, however a student can take an online college course and work on it at school. High School teachers are not teachers of record for the college course and are not responsible for student learning*).

College Credit Plus (Dual Enrollment) at the College -- Students apply to the college or university and if admitted, the student attends classes on the college/university campus and provides own transportation. In the case of a private college/university the student may be required to pay for tuition as determined by the IHE. There is a mandatory meeting held at Akron Digital in March that students and parents must attend in order to be eligible for this option. *Note: Post Secondary Enrollment Option (PSEO) is an old term still used by some colleges that also refers to dual enrollment course take at the college campus.*

Online Course - A CCP course that is taught and presented totally online. All lectures, homework assignments, tests and final exams will be taken online. There are no regular class meetings. These courses are prepared by College staff and Akron Digital staff is not responsible for any student learning.

Face to Face Course -- The CCP course is taught by Akron Digital faulty who are also adjust professors and the class meets on a regular basis as part of the normal Akron Digital Schedule. *This is not an option for 2015-2016.*

Test Scores -- A copy of the student's ACT, SAT or COMPASS scores is required when the student is enrolling for the first time in a dual enrollment course or taking a course with different test score requirements.

ACT (American College Test) -- A group of tests required or recommended by most colleges as part of the admissions process. Students must register and pay a fee to take the ACT on scheduled dates. During online registration, students will pick the location to test. https://services.actstudent.org/OA_HTML/actibeCAcdLogin.jsp

SAT (Scholastic Aptitude Test) -- A test of verbal, written, and mathematical abilities given by the College Entrance Examination Board through the year and required or recommended by some colleges as part of the admission process.

COMPASS - A comprehensive computer-adaptive testing system from ACT used to place student into appropriate college course. It is free and can be taken at Stark State College or at Akron Digital.

High School Transcript -- A student's official record of high school courses attempted, grades and credits earned. It is generally required as part of the college application. The high school will provide copy of the student's high school transcript to the college or university to comply with admissions requirement for dual enrollment courses.

College Transcript -- A student's official record of college courses attempted and grades/credit hours earned. It's the student's responsibility to obtain if from the college and it's recommended that a student does so at the end of each semester.

Transcripted Credit -- College credit that is recognized on the student's college transcript upon successful completion of the college course. The high school student is enrolled at the college at the time the student is taking the college course.

Intent & Records Release Form (IRR form) -- This form is required for enrollment in dual enrollment classes. It tells Akron Digital what dual enrollment course a student is requesting to take and gives Akron Digital and the college/university permission to share records such as student's high school transcript, test scores, student's college ID number, grades in college course and any other information that is necessary in order to enroll the student into the college course.

Stark State Online Admissions Application -- An online application that must be completed by any student wishing to take a CCP course that's affiliated with Stark State College. This must be done prior to the student completing the *Stark State Course Enrollment/Registration form.*

Stark State Class Enrollment/Registration Form -- Stark State College requires students to submit a Fall and Spring class registration form. Students must complete the top portion including the Stark State ID number. Student and parent are require to sign the bottom of the form. The middle section of the form (including the course information) will be completed by high school personnel.

Pathways to Earn 15 or 30 College Credit Hours

The state of Ohio requires each school district to create a pathway for students to earn 15 college credit hours and a pathway for students to earn 30 college credit hours. We have partnered with Stark State College and have listed below possible courses a student could take for each of these pathways. **These pathways are just simply two options for students as students may choose from any of the college they have completed the requirements to attend.**

Associate of Arts (AA) - Transfer Pathway Stark State							
15 Credit Pathway				30 Credit Pathway			
Rec Grade Level	College Course Title	Location	College Credit Hours	Rec Grade Level	College Course Title	Location	College Credit Hours
9-10	Computer Applications	Online	3	12	Statistics	Online	3
11	College Composition 1	Online	3	12	College Composition II	Online	3
12	Ethics	Online	3	12	Political Science	Online	3
12	US History II from 1877	Campus	3	12	World Civilization from 17th Century	Campus	3
11	General Psychology	Online	3	12	Medical Terminology	Online	3
			15				30

Note: All 15/30 credit hours satisfy some of the required credits leading toward the attainment of an Associate of Arts General Degree at Stark State College. More credits are required.

Associate of Science (AS) - Transfer Pathway Stark State							
15 Credit Pathway				30 Credit Pathway			
Rec Grade Level	College Course Title	Location	College Credit Hours	Rec Grade Level	College Course Title	Location	College Credit Hours
9-10	Computer Applications	Online	3	12	US History II from 1877	Online	3
11	College Composition 1	Online	3	12	College Composition II	Online	3
11	General Psychology	Online	3	10-11	Gen., Org., & Bio Chemistry 2 or Physics 2	Campus	4
12	Gen., Org., & Bio Chemistry 1 or Physics 1	Campus	4	12	Trigonometry	Online	3
4	College Algebra	Online	4				
			17				30

Note: All 15/30 credit hours satisfy some of the required credits leading toward the attainment of an Associate of Science General Degree at Stark State College. More credits are required.

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For CCP courses taught on the college campus / directly through the college

1. Student and parent must complete and sign the *Akron Digital CCP Intent & Records Release Form (pages xxxx of this CCP Guide)*. This tells Akron Digital that the student intends to participate in CCP by enrolling in course directly through a college/university and which dual enrollment course(s) you wish to take. It will also allow Akron Digital to receive the grades the student earns from the college / university.

2. Students are responsible for working directly with the college/university to compe all college admissions application, class registration forms, other forms and necessary testing.

3. Student must provide a copy of his/her college course schedule with course names, college credit hours and course days/times to the School Counselor by the first day of each Semester so that courses at Akron Digital can be scheduled accordingly.

COMPASS & ACT TESTING PROCEDURES

What the COMPASS Test Is

COMPASS is a free online test that many colleges use to determine college readiness in specific subjects, and each section (Reading, Writing, or Algebra) will take approximately 45 to 75 minutes, however, the COMPASS is not a timed test. The course descriptions section that begins on page 6 in this CCP Guide provide detailed information regarding what COMPASS tests are required for specific CCP courses, including minimum scores when applicable.

- Students must bring their Social Security number, which is required in order to log in to the test. It is also recommended that students bring a calculator if taking the COMPASS math test.

COMPASS Testing for student who will take CCP courses at Akron Digital

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COMPASS Testing for students who will take CCP courses *at the College Campus*

If a student is seeking to take CCP courses at a college/university and COMPASS is required, the student should contact that college/university and make the necessary testing arrangement through the college/university.

Purpose of the ACT

The ACT is a national test that many colleges/universities requires students to take in order to be admitted and to determine if a student is college-ready in different subject areas. Oftentimes there is a minimum overall score that is required in order to gain admittance into a college/university as well as minimum scores in each of the component parts, which are Mathematics, Reading, English, Science and Writing.

Taking the ACT

The ACT can be taken at various local schools on Saturday mornings throughout the year. Students can go online to register at https://services.actstudent.org/OA_HTML/actibeCAcdLogin.jsp. Students must register and pay a fee to take the ACT on scheduled dates. During online registration, students will pick the location to test. If you are eligible, it is possible to qualify for a Fee Waiver during your Junior and Senior year