

MINUTES of Akron Digital Academy

133 Merriman Rd. Akron, OH 44303

PH: 330.237.2200

Annual Board of Directors Meeting

1) CALL TO ORDER:

An annual meeting of the Akron Digital Academy (ADA) Board of Directors was called to order by Board Vice President Linda Lanier at **5:04 pm on Tuesday, September 19, 2017**. The meeting was led in the Pledge of Allegiance by Vice President Linda Lanier.

Board Members in attendance:

Mrs. Linda Lanier – Vice President

Ms. Lynn Clark – Personnel Chair

Mr. Curtis Howard – Strategic Planning Committee

Board Members absent:

Mr. Gregg Manes – President

Mr. Fred Tolbert – Finance Chair and Board Secretary

Present:

Mrs. Linda Daugherty, Executive Director

Mrs. Katona West, Director of Operations

Ms. Teresa Brown-Sayles, Director of Instruction

Mr. Scott Wilson, Fiscal Agent

Mr. Pat Pare, Director of Charter school Compliance

Mr. Alleyn Unversaw, Treasurer

Mrs. Karla Dunlap, Charter School Payroll

Mrs. Jessica Tiller, State Reporting Specialist

2) VISITOR(S) TO BOARD: 2 – Miss West and Mr. Pare.

3) APPROVAL OF AUGUST 15, 2017 MINUTES:

#/ Date	Voting Items (Approve / Reject / Table)	Voting
1 9/19	Minutes of the August 15, 2017 Regular Board Meeting Motion was made by Mr. Howard and seconded by Ms. Clark to accept the August 15, 2017 Regular Board Minutes as submitted. Motion Carried.	Y: 3 N: 0

4) REPORTS:

- **Treasurer's Financial Report**

#/ Date	Voting Items (Approve / Reject / Table)	Voting
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The following reports were approved as presented by the Treasurer: Cash Reconciliation, FINSUM, CHKREG, Permanent Appropriations, Cash Flow Statement, General Fund APPSUM, Building Budget BUDSUM, and REVSUM.

AKRON DIGITAL ACADEMY
FY 2018 PERMANENT APPROPRIATIONS

9/5/2017

FUND	SCC	DESCRIPTION	Initial	July	August	May	June	TOTAL ACCOUNT
001	0000	GENERAL FUND	\$ 2,457,348.57	\$ (38,568.57)				\$ 2,418,780.00
516	9017	IDEA FY17 FUND		\$ 13,675.85				\$ 13,675.85
516	9018	IDEA FY18 FUND	\$ 98,223.57	\$ 249.35				\$ 98,472.92
572	9017	TITLE I FY17 FUND		\$ 51,856.92				\$ 51,856.92
572	9018	TITLE I FY18 FUND	\$ 264,198.30	\$ 5,414.16				\$ 269,612.46
590	9017	TITLE II-A FY17 FUND		\$ 23,188.24				\$ 23,188.24
590	9018	TITLE II-A FY18 FUND		\$ 68,325.56				\$ 68,325.56
		Monthly Appropriation Changes		\$ 124,141.51	\$ -	\$ -		\$ -
		SUB TOTAL FY17 APPROPRIATIONS - ALL FUNDS	\$ 2,819,770.44	\$ 2,943,911.95	\$ -	\$ -		\$ 2,943,911.95

Notes:

- General Fund: The General Fund will be used for all operations except for grant specific activities. This Fund includes State Foundation Funds
- Title I Fund: Separate grant FY18 for instructional activities
Possible carryover of FY17 money to FY18 - we will know by November 2017
- IDEA Fund: Separate grant FY18 for Special Education activities
- Title II-A Fund: All funds allocated to the Title I Grant through the CCIP.

Transfers:

From	To	Amount	Date	Description
590	572	\$ 7,524.77	Jul-17	Title II-A to Title I for Schoolwide Program
590	572	\$ 7,593.61	Aug-17	Title II-A to Title I for Schoolwide Program
590	572		Sep-17	
590	572		Oct-17	
590	572		Nov-17	
590	572		Dec-17	
590	572		Jan-18	
590	572		Feb-18	
590	572		Mar-18	
590	572		Apr-18	
590	572		May-18	

Discussion about clawback and forecast: Numbers were received from legal counsel, but the full amount will be known later. Specific numbers were discussed. The clawback will be spread out over 5 years. A new centralized plan will need to be developed to stabilize. If we wait for numbers it will be too late to react. We will reduce our budget, and take it from there.

Mrs. Lanier said that we need to see steady enrollment and strong retention. Mrs. Daugherty mentioned that it's a matter of getting the students to put the time in. Mechanisms are in place to track student hours, and incentives have been put into place as well, to motivate students.

Motion was made by Mr. Howard and **seconded** by Ms. Clark to accept the August 2017 Financial report. **Motion Carried.**

- **Finance committee Chair/Board Secretary – Mr. Tolbert.** Absent.
- **Personnel chair – Ms. Clark.** No report.
- **WCESC Director of Human resources – Mr. Pare.**
 - State report cards were released. ADA did not meet standards. There were, however, a couple bright spots – one being graduation.
- **ADA Executive Director – Mrs. Daugherty**
 - Professional Development

- Building Improvements
- Building equipment
- Transportation
- Enrollment/FTE
- Instructional/Academic updates
- 2017 Special Education rating

5) BUSINESS - VOTING ITEMS:

Board of Director Voting Log for **September 19, 2017**

#/ Date	Voting Items (Approve / Reject / Table)	Voting
3 9/19	<p>Day Ketterer submission: Board to review and adopt the following policies:</p> <p>Policy 4510: Tiered Student Discipline Program Policy 4410: Student Code of Conduct Policy 4201: Attendance, Absence, & Truancy Policy 3611: Career Advising Policy 4560: Positive Behavior Intervention Supports, Restraint, Seclusion, and Prohibited Practices Policy 5080: Whistleblower Policy Policy 5810: Personnel Records File</p> <p>Motion was made by Mr. Howard and seconded by Ms. Clark to accept the policies listed. Motion carried.</p>	Y: 3 N: 0
4 9/19	<p>Board to approve and sign Agreement for Student Transportation Services.</p> <p>Motion was made by Ms. Clark and seconded by Mr. Howard to approve the Agreement for Student Transportation Services. Motion carried.</p>	Y: 3 N: 0
5 9/19	<p>Election of Governing Authority Offices and Committee Chairs SY 2017-2018:</p> <p>A Board of Directors is a body of elected and appointed members who jointly oversee the activities of a company or organization, which can include a non-profit organization or a government agency or corporation.</p> <p>(a) President and Chair Motion made by Ms. Clark and seconded by Mr. Howard to elect Mr. Manes as Board President. Motion carried.</p> <p>(b) Vice President Motion made by Ms. Clark and seconded by Mr. Howard to elect Mrs. Lanier as Board Vice President. Motion carried.</p>	Y: 3 N: 0
	<p>(c) Personnel Committee Chair (d) Finance Committee Chair (e) Strategic Planning Committee Member (1)</p>	Tabled

	(f) Strategic Planning Committee member (2)	
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6) EXECUTIVE SESSION:

At 6:15 pm Ms. Clark moved to adjourn into executive session to confer with an attorney for the Board of Education concerning disputes involving the Board of Education that are the subject of pending or imminent court action. Mr. Howard seconded the motion. Roll Call:

- Mr. Manes – Absent
- Ms. Lanier – Yes
- Ms. Clark – Yes
- Mr. Tolbert – Absent
- Mr. Howard – Yes

Mrs. Daugherty and Mrs. West were invited into the executive session as well.

The Board adjourned back to the general meeting at 6:51 pm.

7) PUBLIC COMMENT: none.

8) ANNOUNCEMENTS:

October 17, 2017	5 pm Regular Board Meeting
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- a. **Resignation of a Board Member:** Resignation of ADA Board Member Mr. Fred Tolbert submitted September 19, 2017. The Board accepted the resignation.
- b. **ADA Board authorizes** the School’s Superintendent, Linda Daugherty, to have Akron Digital Academy’s legal counsel prepare and file an amicus curiae brief in the pending FTE case in the Ohio Supreme Court, for an amount not to exceed \$2,500.

9) ADJOURNMENT: The meeting was adjourned at 7:00 pm.

Gregg Manes, ADA Board President

Date of approval